

Credit Report Request for the Deceased

Sent credit report request via (include all that apply):

e-mail fax mail (certified return receipt requested no.) _____

To (Name of Company): _____

Address: _____

Other Contact Info: _____

Date of Request: _____

Your name: _____

Address: _____

Phone Number (daytime/evening/cell): _____

As the _____ (relationship to deceased), I am notifying you that the following person died.

- Name of deceased: _____
- Date of death: _____
- Date of birth: _____
- Location of birth: _____
- Social Security number of deceased: _____
- Five year address history (most current one first): _____

I would like to make the following requests:

____ I request a current copy of (name of deceased)'s credit report be mailed to me at my address listed above.

____ I request that the following notice be placed on (name of deceased)'s credit report:

"Deceased - Do not issue credit."

____ I request that the following notice also be added to this alert: "If an application is made for credit, notify the following person(s) immediately: _____

_____(list the next surviving relative, executor/trustee of the estate and/or local law enforcement agency- noting the relationship)."

Signed:

Note: This request is being sent via certified, return receipt request mail.

Attachments:

____ Death Certificate (or copy) - required

____ Power of Attorney - if necessary

____ Proof that requester is Executor or Trustee of estate - if appropriate

____ Proof of relationship - if necessary