

**Minutes of Public Meeting of the Police Officers Memorial Board of Meeting Held  
1/19/2016**

Members in Attendance

Blackburn, John Jr.	Ryan, Charles	*County Sheriff Designee
Blaser-Upchurch, Jan	Stevens, John**	**Chairman Designee
Deston Coleman***	Stair, John	***DPS Director Designee
Pollack, Paula *	Young, Ron	
Rodbell, Alan		

The following matters were discussed, considered, and decided at the meeting:

- I. Call to Order (10:00am)
- II. Roll Call
  - A. John Stevens in attendance as designee for Attorney General, Mark Brnovich
  - B. Paula Pollack in attendance as designee for County Sheriff, Paul Babeu
  - C. Deston Coleman in attendance as designee for DPS Director, Frank Milstead
- III. Chairman's Summary (John Stevens)
  - A. John informed the board that he went to Navajo County to complete the packet for the National Memorial for Deputy Adair and he discovered there was a lack of data available.
  - B. A sponsor for the House bill that allows for designees to sit on the board and vote has been determined.
  - C. Mr. Stevens informed the board that some tasks for the memorial service have been designated preceding committee meeting.
- IV. Review of Minutes from 12/8/2015
  - A. Motion to accept the 12/8/2015 minutes with an amendment to agenda item VII-iv, adding the word "memorial" before committee.
    - i. Moved by John Blackburn Jr, seconded by Alan Rodbell. Passed with unanimous consent.
- V. Reports
  - A. Memorial Run Update (Jan Blaser-Upchurch)
    - i. Mrs. Blaser-Upchurch informed the board that 10 teams have already signed up.
    - ii. Courtney Bennett is waiting to hear back from Jobalena at ADOA to get final confirmation of the reserved date for the memorial run.
    - ii. Mrs. Blaser-Upchurch would like to know if board members want to volunteer for the memorial run. Assigned duties will be confirmed by Bev Fuller and she will find out if there will be a team table this year at sign in.
    - iii. Have had meetings with the timing company.
  - B. Memorial Service Update (Jennifer Eastman)
    - i. Ms. Eastman has contacted Marshall Trimbball about adding Rep. Jim Skelly into the program and she needs a better picture of him.
    - ii. Lt. Medaya will look into the cost for PRIDE services.
    - iii. Ms. Eastman is working to find rifle team/chaplains and fixing issues with light and sound. Singers from Flagstaff and Chandler Police Department have been confirmed.
    - iv. Mrs. Blaser-Upchurch will reach out to Anthony Hollys family to see if they are interested in being the guest speaker for this year's memorial.

- v. There will be reserved tables for the current year families, no tent this year and number of seats will be increased in the bowl area. Jennifer Davis left ACI so there will be a new contact person for the program.
- vi. Deston Coleman has concerns about seating in the bowl area. He would like to figure out if there is a better way to manage seating, possibly have signs.

A. Charity Update (Ron Young)

- i. Mr. Young informed the board that there are no fundraiser updates.
- ii. The letters are being put together to send to golfers in mid-February. Letters will include an explanation of price increase.
- iii. Email address line may be added to application.
- iv. Mr. Young would like to know if the board wants to do ribbons again for this year. Also discussed the possibility of new decals for vehicles.

VI. Call to Public- N/A

VII. Next Meeting and Future Agenda Items – February 16<sup>th</sup>, 2016

VIII. Adjournment (10:28am)